

# Participant Registration

Please print and fill out completely

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Birthdate (dd/mm/yy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender:  Male  Female

Grade completed as of June 22, 2018: \_\_\_\_\_

Name as it is to appear on your name badge: \_\_\_\_\_

Have you completed an ACCA Youth Leadership Program before?  Yes  No

If yes, please list year and level:

Year	Level

Year	Level

## Legal Guardian Information

Name: \_\_\_\_\_

Address (if different from participant): \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Day Ph.#: \_\_\_\_\_ Evening Ph.#: \_\_\_\_\_

Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

## Registration Fees

Participants are asked to pay the \$236.25 participation fee. Sponsors may pay the entire fee at their discretion.

GST #107941171 RT	Sponsor's Portion	Participant's Portion
Registration Fee: \$708.75 (GST incl.)		
Participant Fee: \$236.25 (GST incl.)		
Bus Fee: \$89.25 (GST incl.)		
TOTAL		

Cheques are to be made payable to ACCA.

Postdated cheques will not be accepted. NSF cheques will be subject to a \$30.00 Fee. Participant's fee must be received in order to confirm registration.

If you would like a tax receipt, please contact the ACCA office at 780-991-4620 for more information.

## Sponsor Information (for multiple sponsors, please attach details on a separate sheet)

Cheque Enclosed  Please Invoice

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Day #: \_\_\_\_\_ Evening #: \_\_\_\_\_

Email: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_



I heard about the ACCA Co-op Youth Leadership Program from: \_\_\_\_\_

Please register me in the following program:

- Grad\*: June 29 - July 5
- Pre-Teen: June 29 - July 5
- Teen A: July 5 - 11
- Youth: July 11 - 17
- Teen B: July 17 - 23

\*Grad- must have completed 1 other ACCA program or equivalent  
\*ACCA reserves the right to cancel any program due to lack of registrations two weeks prior to the start of the program. Any fees paid will be returned for cancelled programs.

My confirmation package will be emailed to: \_\_\_\_\_

## Bus Registration

Bus fees **MUST BE PAID** two weeks prior to the commencement of your registered program.

- I will find my own ride
- I am taking the bus. Please register me for the following bus location.

Buses are provided for each program.

**NORTH BUS \*Offered for all programs**

- Edmonton  Lacombe  Wetaskiwin  Ponoka

**SOUTH BUS \*Offered for all programs**

- Calgary  Olds  Red Deer  Rocky Mountain House

Busing will be available from Grande Prairie Region on a cost recovery basis. Please contact the office for information.

**PLEASE CONTACT THE ACCA OFFICE FOR THE BENEFITS OF BEING A BUS SUPERVISOR**

## Credit Cards Welcome

VISA  Mastercard

Name on card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiry: \_\_\_\_\_

Signature: \_\_\_\_\_

For Office Use Only

Date	Cheque/Invoice	Amount

## Registration Due: May 18, 2018

If registering after May 18th, please contact the office at 780-991-4620 for availability in your desired program.

\*ACCA follows all privacy legislation according to PIPA guidelines.

## Refund Policy

Non-attendance does not constitute notice of withdrawal. Request for a full refund will be considered only if ACCA is notified at least two weeks before the commencement of your specified program. Less than two weeks notice, refunds may not be granted, however a withdrawing participant may send a substitute and must notify the ACCA office at least one week in advance of the scheduled program date. Refunds requested with notice of two weeks or more will be subject to a \$236.25 fee withheld to cover administrative costs.

As a result of a participant not completing a program because they did not meet the program's rules and conditions, they will be required to repay the sponsor's portion.